

Real Estate Institute of New Zealand (REINZ)

2023 Annual General Meeting

Proxy Form



This year, REINZ will be hosting a hybrid Annual General Meeting (AGM) on Tuesday, 28 November 2023 commencing at 10:15 am.

The AGM will provide an opportunity to hear about REINZ's progress and discuss any questions you may have. The only people entitled to vote at the AGM are registered REINZ members eligible to vote in accordance with the REINZ Rules. If you cannot attend, we encourage you to complete and lodge this proxy form.

If your attorney (effectively your representative, who casts a vote on your behalf) is going to be attending the AGM in person on your behalf, please ensure you provide them with your REINZ ID number so the proxy can be validated at registration. Your attorney will also need to be a REINZ member.

If your attorney is going to be attending online, they will need to enter your REINZ ID number when they vote on your behalf. Please kindly remember to provide your attorney with your REINZ ID number, otherwise your vote will not be counted.

STEP 1: APPOINT A PROXY TO VOTE ON YOUR BEHALF

I _____ being a member of REINZ identified by REINZ ID _____

hereby appoint _____ REINZ ID _____
(attorney's name) (attorney's REINZ ID)

as my proxy to vote on my behalf at REINZ's Annual General Meeting to be held at 10.15am on Tuesday, 28 November 2023 at Events on Khyber, Level 2, 155 Khyber Pass Road, Auckland, Grafton and online.

STEP 2: ITEMS OF BUSINESS

1. Welcome and meeting procedure
2. Apologies
3. Obituaries
4. Confirmation of minutes of the Annual General Meeting held on Wednesday, 30 November 2022
5. Receive and consider the reports of the Chairperson and CEO (Annual Report)
6. Receive and consider the REINZ Financial Statements (Annual Accounts)
7. Approval of Life Members as per Rule 3.3(e)(iv)
8. Notification of any changes to the Codes of Practice
9. Any motions of which prior notice has been given
10. Declaration of appointment or election of Directors and Chairperson
 - a. Directors (Regional and Appointed)

b. Chairperson

11. Presentation of Honours

12. General Business

STEP 3: QUESTIONS OR SUBMISSION OF GENERAL BUSINESS ITEMS

Members present at the Annual General Meeting online or in-person will have the opportunity to ask questions and submit general business items for consultation during the meeting. If you are not attending the meeting and would like to ask a question or make a submission for a general business item, you will need to complete this form and return the completed form to:

By email: agm@reinz.co.nz; or

By Post: Real Estate Institute of New Zealand Incorporated
PO Box 5663, Victoria St West, Auckland 1142, New Zealand

As per Rule 12.11 of the REINZ Rules, a signed original written proxy is required (an email or copy is not acceptable).

This form will need to be received by REINZ no later than 5pm Monday, 6 November 2023. The Board and Leadership Team will address and answer questions and general business items at the Annual General Meeting.

Questions or General Business Items:

STEP 4: SIGNATURE OF MEMBER (This section must be completed to validate this proxy)

Member's Signature

Contact Name:

Contact Daytime Telephone:

Date:
